



Regular Meeting Minutes
Board of Trustees
May 3, 2023

These are the minutes of the regular meeting of the Board of Trustees of the York Center Fire Protection District, Lombard, DuPage County, Illinois.

Call to order

Trustee Vosicky calls the meeting to order at 10:03 a.m. This meeting is being held in this manner in accordance with the Governor's orders for COVID protocol due to illness and business purposes.

Roll Call: Jim Williams present; Tom Otake present via GoToMeeting; Ric Hildreth present via GoToMeeting; Frank Vosicky present; Al Sarno present.

Others Present: Chief Sanborn present; Deputy Chief Mowery present (arrives at 11:05 a.m.); Administrative Assistant Kelly Wojan present; Shawn Flaherty from Ottosen, DiNolfo, Hasenbalg & Castaldo, Ltd. Present (leaves at 10:45 a.m.); Megan Lamb from Ottosen, DiNolfo, Hasenbalg & Castaldo, Ltd., Thomas Bauer, CPA present, Charlie Cook (resident) present, Andy Bonomo (retired Chief).

Meeting Minutes

Trustee Williams makes a motion to approve the minutes from the regular meeting on April 5, 2023, and Trustee Sarno seconds the motion. All in favor.

Old Business

Fire Inspector Payroll – Trustee Williams questions how we budget, invoice, and collect for the combined Fire Prevention Bureau with Oak Brook Fire Department. Chief Sanborn answers his questions, and they discuss changes for the new fiscal year upon guidance from our new accounting firm.

Attorney's Report

Mr. Flaherty mentions current legislation pertaining to fire districts and He also reminds the board that we need to have 3 in person trustees to have a quorum.

New Business

Ordinance 2023-02 (Decennial Committee) - Mr. Flaherty explains to the board the Decennial Committee on Local Government Efficiency and its requirements. Trustee Williams makes a motion to approve the Decennial Committee Ordinance 2023-02, and Trustee Sarno seconds the motion. All in favor. The first meeting date is established as June 7, 2023, at 9:15 a.m. prior to the regular Board meeting. The residents joining this committee are Charlie Cook, Greg Orlando, and Jim Egan.

Insurance Renewal – Chief Sanborn reviews the increase in insurance renewals. He then requests an increase to the employees HAS accounts at \$500.00 per employee with only 3 employees on Health insurance plan. Trustee Williams makes a motion to approve the insurance renewals, Trustee Sarno seconds the motion. Roll Call – Trustee Otake Aye, Trustee Williams Aye, Trustee Hildreth Aye, Trustee Vosicky Aye, Trustee Sarno Aye. All in favor. Trustee Williams makes a motion to approve the additional HSA funds totaling \$1,500.00 (\$500.00 for 3 employees), Trustee Sarno seconds the motion. Roll Call – Trustee Otake Aye, Trustee Williams Aye, Trustee Hildreth Aye, Trustee Vosicky Aye, Trustee Sarno Aye. All in favor.

Trustee Duties – Trustee Williams discusses the duties of the trustees versus the accountant. The board is looking for direction and advice from the accounting firm, but the board will continue to make final decisions.

Mutual Aid Agreements – Trustee Williams has concerns regarding how often we respond mutual aid, the cost, and taking our equipment out of our district. The Chief and board discuss these agreements and what we can do going forward.



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New Accounting Service Transition – Chief Sanborn presents a letter from James Howard regarding what is needed from the district and the current accounting firm to be ready July 1, 2023 start.

Financial Report

Mr. Bauer presents the financial reports, Trustee Vosicky signs the journal entry. Trustee Williams makes a motion to approve the April 2023 financial report and the reallocation report, Trustee Otake seconds the motion. Roll Call – Trustee Otake Aye, Trustee Williams Aye, Trustee Hildreth Aye, Trustee Vosicky Aye, Trustee Sarno Aye. All in favor.

Chief's Report

Chief Sanborn reports on meetings, monthly calls, and paramedic billing. He also discusses the new cyber insurance, an intergovernmental agreement with Oak Brook Fire for vehicle maintenance, and the upcoming conference and the IAFFD proxy agreement. Trustee Williams makes a motion to authorize proxy for the IAFFD annual membership meeting, Trustee Sarno seconds the motion. All in favor.

Deputy Chief's Report

Chief Mowery updates the board on building and grounds including new lighting outside, the new engine, and staffing.

Fire Prevention Report

Chief Sanborn reviews the Fire Prevention activity for the month.

Public Comment

None.

Closed Session

None.

Next Meeting

The next Regular Meeting will be held on Wednesday, June 7, at 10:00 a.m.

Adjournment

Trustee Williams makes a motion to adjourn, Trustee Sarno seconds the motion, the meeting is adjourned at 11:53 a.m. All in favor.

Jim Williams, Secretary