



Regular Meeting Minutes
Board of Trustees
December 8, 2021

These are the minutes of the regular meeting of the Board of Trustees of the York Center Fire Protection District, Lombard, DuPage County, Illinois.

Call to order

Trustee Vosicky calls the meeting to order at 10:03 a.m.

Roll Call: Jim Williams present, in person; Tom Otake present, in person; Trustee Vosicky present, in person

Trustees absent from the meeting: None

Others Present: Chief Sanborn in person; Deputy Chief Mowery in person, Shawn Flaherty from Ottosen, DiNolfo, Hasenbalg & Castaldo, Ltd. in person; Thomas Bauer, CPA in person; Administrative Assistant Kelly Wojan in person, Lt. Kovarik in person, Al Sarno in person, Ric Hildreth in person, Charlie Cook in person, James Gomez from Tighe, Kress & Orr.

Minutes

Trustee Williams made a motion to approve the minutes from the regular meeting from November 3, 2021, as written. Trustee Otake seconded the motion. The motion passed; there were no votes in opposition.

New Business

Review Audit for fiscal year ending June 30, 2021 – James Gomez from Tighe, Kress & Orr reviews the audit. Trustee Williams made a motion to approve the audit for fiscal year ending June 30, 2021, as presented, Trustee Otake seconded the motion. Roll Call – Trustee Otake Aye, Trustees Williams Absent, Trustee Vosicky Aye.

Old Business

Insurance Renewal – Chief Sanborn reviews insurance renewal information. Insurance cost for liability and auto was reduced but a cyber package was added. Chief Sanborn will re-evaluate these insurances come May to be implement July 1 to be on our fiscal year. Health insurance was reviewed with a 3.4% increase. Future change in employees' contributions was discussed. Trustee Otake made a motion to approve the insurance renewals, seconded by Trustee Williams. Roll Call – Trustee Otake Aye, Trustees Williams Absent, Trustee Vosicky Aye.

New Payroll Method – Chief Sanborn reviewed the options for the new payroll methods. After much consideration, the administrative staff decided on Howard Simon. Trustee Williams made a motion to enter into a contract with Howard Simon for payroll services, seconded by Trustee Otake. Roll Call – Trustee Otake Aye, Trustees Williams Absent, Trustee Vosicky Aye.

New Business

Engine 78 – Chief Sanborn updated the board on the status of Engine 78 and work that needs to be done.

Financial Report

Mr. Bauer presented the financial reports. Trustees Vosicky signed the journal entry. Upon motion made by Trustee Williams, seconded by Trustee Otake, the Financial Report for November 2021 was approved. Roll Call – Trustee Otake Aye, Trustees Williams Absent, Trustee Vosicky Aye.



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Attorney's Report

Mr. Flaherty reported on legislation pertaining to Fire Districts.

Chief's Report

Chief Sanborn reported on meetings and monthly calls. He also updated to the board on staffing, the outside cameras that were installed, the new phone system, he also gave an overview of the Officers meeting, and new chairs and table reconfiguration for our additional Trustees, grant, website updates and future trustee training.

Deputy Chief

Deputy Chief Mowery reported on the completed Engineers testing, and upcoming Lieutenant's testing. DC Mowery also reported building and grounds including the new service door being complete, the new DC vehicle, the new radios, and the front sign.

Fire Prevention

Lt. Kovarik reported on Aging and Deposit Detail

Public Comment

None.

Next Meeting

The next Regular Meeting will be held on Wednesday, January 5, 2022, at 10:00 a.m.

Adjournment

Upon motion made by Trustee Williams, seconded by Trustee Otake the meeting was adjourned at 12:13 p.m.

Jim Williams, Secretary